

Early Community Outreach for Design Review
Welcome Slide

Why do we have Early Community Outreach for Design Review ?

The net effect of Design Review Changes in July 2018:

More projects will go through Streamlined and Administrative Design Review

Fewer projects will go through Full Design Review

The Early Community Outreach is a step added to allow community input for Streamlined and Administrative Design Review projects.

Long history behind this new program, you can read about it in the Director's Report on this page <http://www.seattle.gov/sdci/codes/changes-to-code/design-review-program-improvements/project-documents>

What is Early Community Outreach for Design Review?

The purpose is to establish a dialogue between applicants interested communities early in the development process.

This will allow the applicants to share information about the project, and by seeking input they'll better understand the local context and hear community interests and concerns related to their project.

Directors Rule at <http://www.seattle.gov/dpd/codes/dr/DR2018-4.pdf>

Early Community Outreach for Design Review Website page

<http://designreviewoutreach.seattle.gov/>

Early Community Outreach for Design Review: The Basics

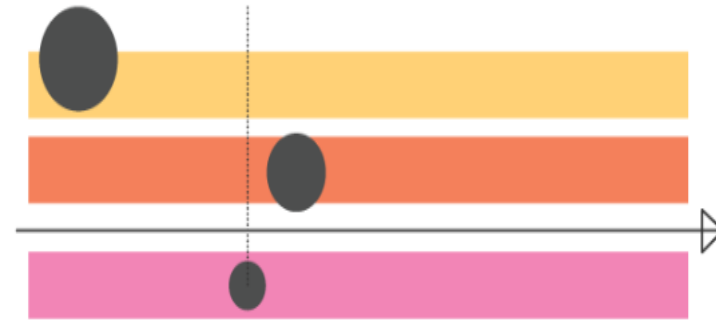
Requirements for Early Community Outreach

Read the finalized joint Director's Rule for Early Community Outreach.

What projects do early community outreach?

Find out if your project falls within the Design Review thresholds and needs to conduct early community outreach.

Early Community Outreach for Design Review Flowchart [CLICK HERE](#)



Step by Step Guide to Early Outreach for Design Review

Use this simple step-by-step one sheet to help guide your early community outreach efforts.

Design Review Website

All you need to know about Design Review at Seattle Department of Construction and Inspections (SDCI)

Sample Outreach Plans

Not sure which outreach strategies to use? Look at sample plans.

Frequently Asked Questions

Get your questions answered about this new requirement.

What is an Equity Area?

[Find out how the City defines Equity Areas and see maps.](#)

Project Blog

Find projects that are conducting early community outreach

Planning Your Outreach and Engagement



Spacefinder

Find a convenient location for your event or meeting.



Community Connector

Find Community Organizations to foster meaningful outreach for your project



Early Outreach for Design Review Calendar

Post your project related event or meeting on this public calendar.



Neighborhood Snapshots

Find out more about the neighborhood where you are planning a project.

Early Community Outreach for Design Review

What projects will be in this new process?

Size of project	City review and approval level
at least 8,000 but less than 15,000 square feet	Streamlined design review
at least 15,000 but less than 35,000 square feet	Administrative design review
35,000 square feet or greater	Full Design Review

Early Community Outreach for Design Review

What is important for neighbors to know

Projects that will have Full design review can also use this new process, but on the Administrative and Streamlined reviews, this is the only opportunity you will have for in-person discussion directly with the developer and/or architect.

The Early Community Outreach Plan elements are at the discretion of the developer, with the exception of projects in Equity Areas.

It will be our role to ensure that community comments are captured accurately. As before, a developer has no obligation to respond to comments.

Early Community Outreach for Design Review

Overview of steps



Developer starts a project

Outreach Planning	Outreach Conducted
<ul style="list-style-type: none">Develop your outreach planEmail DON project contact info and any questionsDON posts project info on blog	<ul style="list-style-type: none">Schedule your in-person event, post event on DON Early Community Outreach Calendar (if open to public)Conduct print and digital outreachHost in-person event

Early Community Outreach Process

Project coordinated with city for Early Community Outreach for Design Review process



Developer creates outreach plan



Developer performs outreach plan, holds meeting



Developer tells city outcome of outreach



Project moves into Early Design Guidance with the city



Project Design approved and a Master Use Permit issued

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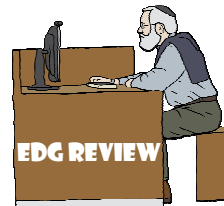


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[Click here for detailed information](#)



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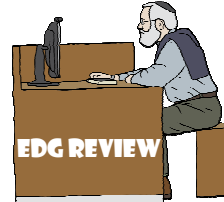
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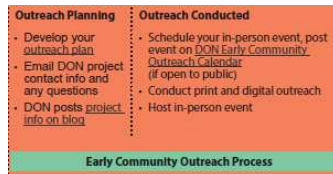
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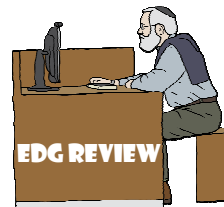
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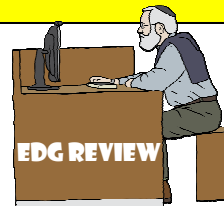


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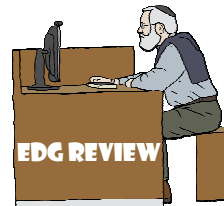
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Early Community Outreach for Design Review

Resources and links page

Top Level Early Community Outreach for Design Review Program Webpage
<http://www.seattle.gov/neighborhoods/outreach-and-engagement/design-review-for-early-outreach>

(From here you can access the Project Blog, the early community outreach meeting schedules and other info)

Design Review Calendar (when SDCI is performing Administrative and Streamlined Early Design Guidance)
<http://www.seattle.gov/dpd/aboutus/news/events/designreview/upcomingreviews/>

Seattle Services Portal
<https://cosaccela.seattle.gov/portal/welcome.aspx>

Email to Early Community Outreach Program Managers (to send process feedback) DREarlyOutreach@seattle.gov

Directors Report on the history of this new program
<http://www.seattle.gov/sdci/codes/changes-to-code/design-review-program-improvements/project-documents>

Early Community Outreach for Design Review

Detailed pages start here

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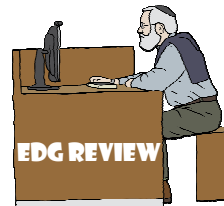
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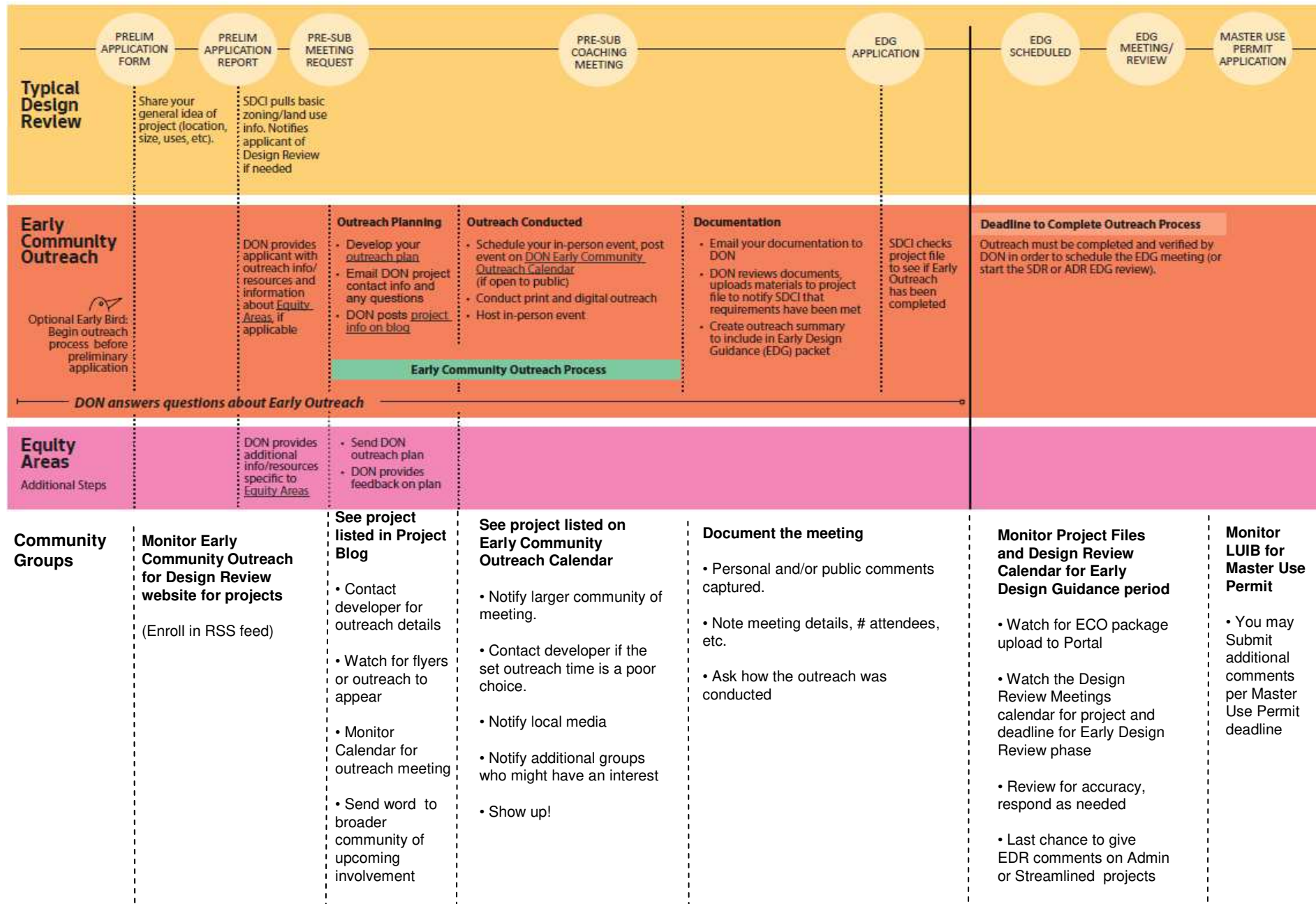
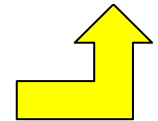
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Early Community Outreach for Design Review

Timeline with community added



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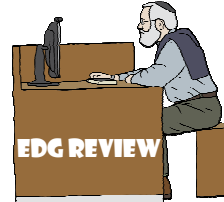
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Early Community Outreach: Methods

Pick one ↪ or

Pick two ↪

In-Person

High-Impact

- Focus group open to representatives of community organizations
- Guided tour or site walk
- Hosting/co-hosting a community meeting

Multi-Pronged

- Drop-in hours at business, community center, or other venue
- Staffed “Pop-Up” event
- Table at community event
- Presentation at an established community organization’s meeting
- Door-to-door visits/canvassing

Digital

High-Impact

- Online survey
- Project hotline
- Interactive project website

Multi-Pronged

- Basic project webpage
- Email to distribution list
- Post on local blog or in digital newsletter

Printed

High-Impact

- Door-to-door fact sheet or flyer
- Posters hung in local businesses, community centers, or other venues
- Direct mailings

Multi-Pronged

- Ad or article in local print newsletter
- Sign(s) on site





Developer creates outreach plan

First awareness

Monitor the city website
Early Outreach for Design
Review “Project Blog”

<http://designreviewoutreach.seattle.gov/>

In the Project Blog, projects
are listed in the order they
entered the Early Community
Outreach program.

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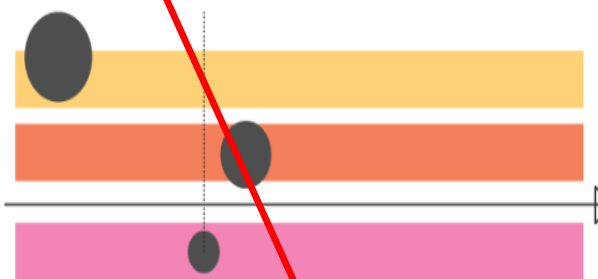
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[CLICK HERE](#)



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[Find out how the City defines Equity
Areas and see maps.](#)

Project Blog

Find projects that are conducting
early community outreach

Find Projects in your Neighborhood

June 22, 2018 by [dearlyoutreach](#)



What is Early Community Outreach for Design Review?
New requirements requiring developers to begin conversation with community
members before project designs are complete became effective on July 1,
2018. This blog will list all projects subject to Early Community Outreach. For
more information about the process, please visit the [Early Community
Outreach for Design Review website](#). If you would like to track where
projects are in the process, please visit [Seattle Services Portal](#).
If you have any questions, please e-mail DREarlyOutreach@seattle.gov.

Filed Under: [Early Community Outreach for Design Review](#)

3009 NE 130th St.

November 8, 2018 by [dearlyoutreach](#)

Project Address: 3009 NE 130th St. Seattle WA 98125

Brief Description: The project proposes the demolition of an existing commercial
building and construction of 8 for-sale townhome units. Townhomes will be 3
stories with rooftop decks and provide 1 parking space within garages at each
unit. Site design and Right of Way improvements along NE 130th St. will be
included in the development.

Developer/Applicant: Blue Fern Development, LLC

Contact Person: Evan Mann

Contact Information: evan@bluefern.com

Type of building: Townhouse

Neighborhood: Lake City

In Equity area: Yes

Filed Under: [Early Community Outreach for Design Review](#), [Multi-Family](#), [Northeast](#) Tagged With:
[Equity Area](#), [Lake City](#), [Townhomes](#)

3309 Wetmore Ave S

November 8, 2018 by [dearlyoutreach](#)

Project Address: 3309 Wetmore Ave S

Brief Description: Remove existing structures. Construct eight (8) townhomes.

Developer/Applicant: DEP Homes LLC

Contact Person: Monisha Harrell

Contact Information: 3309Wetmore@ruleseven.com

Type of building: Townhomes

Neighborhood: Mount Baker

In Equity area: Yes

Filed Under: [Early Community Outreach for Design Review](#), [Multi-Family](#), [Southeast](#) Tagged With:
[Equity Area](#), [Mount Baker](#), [Townhomes](#)

4746 20th Ave NE

November 8, 2018 by [dearlyoutreach](#)

Project Address: 4746 20th Ave NE

Brief Description: Remove existing structure and construct new 4-5 story over
basement 38-42 unit apartment building.

Developer/Applicant: Wendy Gottesman/Gottesman Construction

Contact Person: Wendy Gottesman

Contact Information: 206 290 0426 wgottesman@comcast.net

Type of building: SEDU

Neighborhood: University District

In Equity area: Yes



Developer creates outreach plan

A Project in your area is listed

City thinks that the community will contact the project contact listed if they want to proactively find out what the outreach plan will be.

Note the address and details such as “in an equity area”. That information will affect the outreach the developer is supposed to use.

For Equity Areas, after the project is listed on the Project Blog, DON will be reviewing the Early Outreach package and providing guidance to the developer.

All other projects do not require coordination in advance with DON, the applicant just has to show compliance when submitting the project for Design Review Guidance at SDCl.

1772 & 1774 Alki Ave SW

August 14, 2018 by [drearlyoutreach](#)

Project Address: 1772 & 1774 Alki Ave SW

Brief Description: Administrative Design Review to allow two, three-story townhouse structures with a total of five units (one two unit and one three unit) in an environmentally critical area. Parking for eight vehicles to be provided. Existing buildings to be demolished.

Developer/Applicant: Jabooda Homes

Contact Person: Seth Hale

Contact Information: mas@masarchitecture.net

Type of building: Townhouse

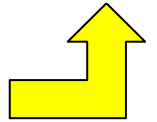
Neighborhood: Alki / West Seattle

In Equity area: No

Filed Under: [Early Community Outreach for Design Review](#), [Multi-Family](#), [Southwest](#) Tagged With: [Alki](#), [Townhomes](#), [West Seattle](#)



Developer creates outreach plan



To monitor the Project Blog, suggested actions for you:

Pull the information: set up a regular schedule to check the Project Blog (for example, every Friday)

- Blog is searchable by Neighborhood, Equity Area, Design Review Board area and by keywords
- Get the information pushed to you: sign up for the Project Blog RSS Feed

9280 Waters Ave. S

October 31, 2018 by [drearlyoutreach](#)

Project Address: 9280 Waters Ave. S

Project Description: The proposed project includes the construction of a four-story multifamily housing building with multi-use basement. Zoning on the site is NC1-40 and parking is not required.

Applicant: Waters Investment Group, LLC

Contact Person: Natalie Quick

Contact information: WatersAveSouthProject@gmail.com

Type of Building: Apartment Building

Neighborhood: Rainier Beach

In Equity Area: Yes

Filed Under: [Early Community Outreach for Design Review](#), [Multi-Family](#), [Southeast](#) Tagged With: [Apartment Building](#), [Equity Area](#), [Rainier Beach](#)

[1](#) [2](#) [3](#) ... [11](#) [Next Page »](#)

Early Outreach Design Review Project Blog - [RSS Feed](#) - [Log in](#)

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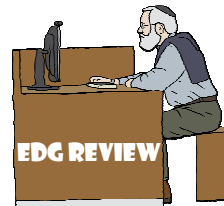
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Developer performs outreach plan, holds meeting



Developer tells city outcome of outreach



Project moves into Early Design Guidance with the city



Project Design approved and a Master Use Permit issued



Developer performs outreach plan, holds meeting

If they schedule a meeting, how would your group find out about it?
(assuming that no member lives within the required printed outreach circle)

- Watch for flyers or an on-site sign to appear
- Talk to people around the project, did they get a mailer?
- Monitor the Calendar on the Early Community Outreach webpage
- **Watch points**
 - Are the developers always picking the less impactful “multi-prong” methods?
 - If you don’t live near the project, you have no way of engaging in the In-Person activities if they want to avoid you and pick the multi-prong approach. But Pop-Up tables and community event tables also have to be listed on the Calendar.



Developer performs outreach plan, holds meeting

The second “signal” that a project is underway – the Calendar Page

Early Community Outreach for Design Review Calendar

Members of the public submit the information shown on this calendar and they are responsible for the content.




☐ All [Add to My Calendar](#) [Email Reminder](#) [More Event Actions](#)

NOVEMBER 2018

EVENT	DATE	LOCATION
<input type="checkbox"/> Drop-in Hours: 926-930 Broadway E Project	Nov 12 3:30pm	Capitol Hill Library 425 Harvard Ave E Seattle, WA 98102
<input type="checkbox"/> Site Tour of development 5011 15th Ave NE	Nov 13 5pm	University Heights Center Room 108 5031 University Way NE Seattle, WA 98105
<input type="checkbox"/> Polaris at Rainier Beach - Community Meeting	Nov 13 6:30pm	Rainier Beach Community Center 8825 Rainier Ave S Seattle, WA 98118
<input type="checkbox"/> 1408 21st Ave Community Outreach Survey for our Community Outreach Project	Nov 19 6pm	Garfield Community Center 2323 E Cherry St Seattle, WA 98122
<input type="checkbox"/> 214 E Lynn St Join us on site to discuss the vision and approach for this new project in our neighborhood	Nov 21 4:30pm	214 E Lynn St 214 E Lynn St Seattle, WA 98102
<input type="checkbox"/> Community Meeting: 722 E Union St. Project Join the project team and their architects to discuss the vision and approach for this new residential project in the neighborhood. Coffee and cookies will be provided. All are welcome. No RSVP needed.	Nov 28 6pm	Knights of Columbus 722 E Union St Seattle, WA 98122

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Find a convenient location for your event or meeting.



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Find Community Organizations to foster meaningful outreach for your project



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Site Tour of development 5011 15th Ave NE

TUESDAY, NOVEMBER 13, 2018, 5 - 6PM

Location	University Heights Center Room 108 5031 University Way NE Seattle, WA 98105
Event type	Neighborhoods Submission Form Template
Building Name / Room Number / Site	University Heights Center Room 108
Event Description	We would like to discuss our development project at 5011 15th Ave NE with the community. SDCI Project #: 012038-18PA
DON Programs	Outreach and Engagement
Contact	Eddie Tsay
Contact Phone	2062290239
Contact Email	5011uw.outreach@gmail.com
Site Contact Details	Eddie Tsay - 2062290239
Pre-Register	No
Cost	Free
Link	design5011ne.wordpress.com

CONTACT
5011

Apartments



5011 15th Ave NE

Proposed by SDCI
10/18/18

General Information

Summary: We are considering an apartment building that consists of three stories that are being built in the University Heights area. In addition, there will be a basement level just in place. The building will have 37 units in total, each approximately 800-1000 sq ft. There will be no carport and a meeting deck. There will be no parking.

Address: 5011 15th Ave NE, Seattle, WA 98105

Questions? Contact Eddie Tsay and please email questions to 5011uw.outreach@gmail.com. We will provide you with additional information.

Contact Information
Phone: (206) 229-0239
Email: 5011uw.outreach@gmail.com

Comments: You can also email us at 5011uw.outreach@gmail.com for any questions. We will provide you with additional information about the project.

*Any information collected may be public



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November 2018

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Neighborhoods
[Neighborhoods] ▼

Want to Add an Event?

Do you have a Early Community Outreach for Design Review event to add to the calendar?

[Submit an Event](#)

To monitor the Calendar,
suggested actions for you:

- Pull the information: set up a regular schedule to check the Projects Calendar (for example, every Friday)
- Get the information pushed to you: subscribe to get a weekly email of the calendar, which flags “new projects added” each week.

Options to add to your calendar
and send by email to others.



Developer performs outreach
plan, holds meeting

Automated Early Community Outreach Design Review Calendar emails

From: Early Outreach for Design Review Projects [early-outreach-for-design-review-projects@trumba.com]
To: Cindi Barker
Cc:
Subject: Early Outreach for Design Review Projects calendar for November 4 - 10

EARLY OUTREACH FOR DESIGN REVIEW PROJECTS

NOVEMBER 2018

Ballard Hub Focus Group Meeting

Monday, November 5, 6 – 7pm

Location: [Ballard Library](#), 5614 22nd Ave NW, Seattle, WA 98107

Community Meeting: 4637 21st Ave NE Project

Monday, November 5, 6 – 7:30pm

Location: [Meet at the site](#), 4637 21st Ave NE, Seattle, WA 98105

Join the project team and their architects to discuss the vision and approach for this new residential project in
RSVP needed.

Drop-in Hours: 926-930 Broadway E Project New!

Thursday, November 8, 10 – 11:30am

Location: [Capitol Hill Library](#), 425 Harvard Ave E, Seattle, WA 98102

Greenwood Community Outreach New!

Thursday, November 8, 6 – 7pm

Location: [Phinney Neighborhood Center](#), 6532 Phinney Ave N, Seattle, WA 98103

Online Survey for Greenwood Project

Open House: 500 Broadway Project

Saturday, November 10, 11am – 12pm

Location: [Meet at the site](#), 500 Broadway, Seattle, WA 98122

Join the project team and their architects to discuss the vision and approach for this new residential project in
RSVP needed.

Pop-Up: 926-930 Broadway E Project New!

Saturday, November 10, 11:30am – 1pm

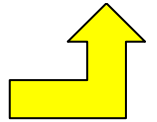
Location: [Intersection of Broadway E & E Aloha St.](#), 900 E Aloha St, Seattle, WA 98102

[View the entire calendar online](#)

To unsubscribe, [click here](#).



Developer performs outreach plan, holds meeting



At the outreach meeting

Take your own notes!

Ask what their outreach methods were. You are free to suggest additional methods or improvements for outreach, but they do not have to anything above and beyond the program requirements.

Give thorough input and make sure other community members participate fully as well.

Ask the developer to recap what they heard, and take notes on that (and correct if needed)

Early Community Outreach for Design Review

Details of steps



Developer starts a project

Outreach Planning	Outreach Conducted
<ul style="list-style-type: none">Develop your outreach planEmail DON project contact info and any questionsDON posts project info on blog	<ul style="list-style-type: none">Schedule your in-person event, post event on DON Early Community Outreach Calendar (if open to public)Conduct print and digital outreachHost in-person event

Early Community Outreach Process

Project coordinated with city for Early Community Outreach for Design Review process



Developer creates outreach plan



Developer performs outreach plan, holds meeting



Developer tells city outcome of outreach



Project moves into Early Design Guidance with the city



Project Design approved and a Master Use Permit issued



Developer tells city
outcome of outreach

After the outreach meeting

PROCESS concerns

Send concerns about the process or methods the developer is using to the DON Early Community Outreach Coordinator (Danielle Friedman) DREarlyOutreach@seattle.gov

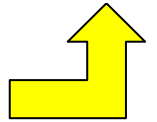
PROJECT concerns

Have your comments summarized and you can send directly to the developer. If you do that, the developer should be including your comments in the Early Community Outreach package submitted to SDCI.

When the project is assigned to a SDCI planner, you may want to send your comments to them as well.



Developer tells city
outcome of outreach



After the outreach meeting

Now you enter a potentially long pause, between the conclusion of Early Community Outreach and SDCI performing Early Design Guidance.

A project cannot enter Early Design Guidance until the outreach package is complete.

The project will be noticed in the Land Use Information Bulletin for Early Design Guidance.

This is still before the project would be noticed in the Land Use Information Bulletin as an application for a Master Use Permit

Early Community Outreach for Design Review

Details of steps



Developer starts a project

Outreach Planning	Outreach Conducted
<ul style="list-style-type: none">Develop your outreach planEmail DON project contact info and any questionsDON posts project info on blog	<ul style="list-style-type: none">Schedule your in-person event, post event on DON Early Community Outreach Calendar (if open to public)Conduct print and digital outreachHost in-person event

Early Community Outreach Process

Project coordinated with city for Early Community Outreach for Design Review process



Developer creates outreach plan



Developer performs outreach plan, holds meeting



Developer tells city outcome of outreach

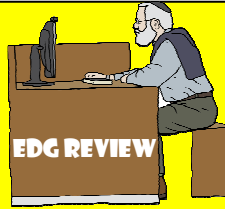


EDG REVIEW

Project moves into Early Design Guidance with the city



Project Design approved and a Master Use Permit issued



Project moves into Early Design Guidance with the city

For Administrative and Streamlined Design Review projects

- Developer submits their summary package of Early Community Outreach to DON
- That “checks the box” and now the developer can proceed into Early Design Guidance with SDCI
- Package moves to SDCI and is assigned a planner
- The project is “noticed” in the Land Use Information Bulletin for Administrative or Streamlined Design Review. The deadline for comments in that notice is the important deadline.
- You can request an extension to comment deadline on an Administrative review, but not on a Streamlined Review.



Project moves into Early Design Guidance with the city

Land Use Information Bulletin Notification

From: Land Use Information Bulletin [dpdmailer@seattle.gov]
To: cindilbarker@gmail.com
Cc:
Subject: The Land Use Information Bulletin is Now Available

Pro Tip!

The most robust way to monitor when a project is noticed and is moving forward is to sign up for the LUIB twice weekly bulletins and watch for addresses to appear.

<http://www.seattle.gov/sdci/about-us/who-we-are/public-resource-center>

November 15, 2018



LUIB is Now Available

Today's [Public Notices Summary](#) is now available for you to review.
The link above will give you the most recently published Public Notice Summary.

To create a custom notice summary by publish date, use our new [custom public notice report tool](#).

To view the notices:

1. Click on [Public Notices](#) under Find Existing on the portal home page.
2. Select the Publish Date - From and Publish Date - To date range.
Tip: Click the week/year and then select the Today link at the very bottom to quickly navigate to the correct date.
3. You will get a list of the public notices for the date range.

This email was sent from a send-only mailbox. Please do NOT reply to this e-mail.



Project moves into Early Design Guidance with the city

Seattle Services Portal

[Home](#) [My Records](#) [Help](#)

Find Public Notices

Click Search to view the most recent notices.

Comment: See our web site for details about [How to Comment on a Project](#) and [How to Appeal a Decision](#).

Subscribe: Visit our [Public Resource Center](#) web page to sign up to receive the twice-weekly Land Use Info

Print: View and print a [Public Notices Summary](#) by publish date.

Address Range: - **Prefix:** **Street Name:** **Type:** **Suffix:**

Publish Date - From: **Publish Date - To:**

Project Number:

Area (Data available from 8/30/2018 forward):

Search

Clear

Just hit “search”
the latest public
notices will
display first



Project moves into Early Design Guidance with the city

Click the Notice Number for details

<input type="checkbox"/>	Publication Date	Notice Number	Address	Type & Project Number	Description
<input type="checkbox"/>	11/08/2018	001836-18PN	2801 S DEARBORN ST SEATTLE	Notice of Streamlined Design Review for project 3032866-EG	Streamlined Design Review for a 3-story, 7-unit rowhouse building. Parking for 7 vehicles proposed. Existing building to be demolished.
<input type="checkbox"/>	11/08/2018	001835-18PN	701 16TH AVE SEATTLE	Director's Analysis and Decision for project 3025791-LU	Land Use Application to allow one, three-story, 46-unit apartment building and one, three-story, three-unit townhouse in an environmentally critical area. Parking for 41 vehicles to be provided below grade. Existing structures to be demolished.
<input type="checkbox"/>	11/08/2018	001833-18PN	528 18TH AVE SEATTLE	Application for project 3026544-LU	Land Use Application to allow one, 3-story medical services building, and one, 2-story institutional building (Swedish Cherry Hill Medical Center). Parking for 357 vehicles is proposed. An Addendum to the Swedish Cherry Hill Medical Center Environmental Impact Statement (EIS) to be prepared. Existing buildings to be demolished.
<input type="checkbox"/>	11/08/2018	001832-18PN	5639 UNIVERSITY WAY NE SEATTLE	Application for project 3026949-LU	Land Use Application to allow a 4-story, 40-unit apartment building with retail. No parking proposed.
<input type="checkbox"/>	11/08/2018	001831-18PN	7544 M L KING JR WAY S SEATTLE	Application for project 3032297-LU	Land Use Application to allow a transitional encampment interim use for up to 100 people on private property. The proposal includes tent spaces, portable toilets, an outdoor kitchen, and related accessory facilities. The anticipated duration for the encampment is 6-months from the date of permit issuance.



Project moves into Early Design Guidance with the city

Record Number: 001836-18PN

Public Notice

[Record Details](#) [Related Records](#)

Notice of Streamlined Design Review for project 3032866-EG
Streamlined Design Review for a 3-story, 7-unit rowhouse building. Parking for 7 vehicles proposed. Existing building to be demolished.

Address

2801 S DEARBORN ST
SEATTLE WA 98144

Notice

Name	Type	Description	Size	Upload Date	Action
Notice of SDR.pdf	Notice of SDR		248.13 KB	11/07/2018	Actions ▼

Record Details

Application Information

Notice Type:

Streamlined Design Review

Project Number:

3032866-EG

Area (Data available from 8/30/2018 forward):

South

Project Description:

Streamlined Design Review for a 3-story, 7-unit rowhouse building. Parking for 7 vehicles proposed. Existing building to be demolished.

Publication Date:

11/08/2018

End of Comment Period:

11/21/2018

Planner:

Michael Gushard

Comments due by
& Planner name



Project moves into Early Design Guidance with the city

Finding a project's community outreach package

Seattle Services Portal <https://cosaccela.seattle.gov/portal/welcome.aspx>

Enter the address at Portal search screen. At the project record, click the Early Design Guidance record to get To the design review outreach details

Seattle Services Portal

Home My Records Help

Search All Records

1772 Alki Ave sw

Search Results

Your search for '1772 Alki Ave sw' returned the following results.
Explore by Category: [Records\(11\)](#)

Records All Records

Showing 1-11 of 11 | [Download Results](#)

Date	Record Number	Record Type	Address	Status
07/23/2018	3032483-EG	Early Design Guidance	1772 ALKI AVE SW, SEATTLE, WA 98118	Additional Info Requested
08/22/2018	3032363-LU	Master Use Permit	1772 ALKI AVE SW, SEATTLE, WA 98118	Additional Info Requested
04/30/2018	010732-18PA	Building & Land Use Pre-Application	1772 ALKI AVE SW, SEATTLE, WA 98118	Completed



Project moves into Early Design Guidance with the city

Finding a project's community outreach package

Click on Attachments to find the package link

Seattle Services Portal

Home My Records Help

Search All Records

1772 Alki Ave SW

Record Number: 3032483-EG

Early Design Guidance

Record Status: Additional Info Requested

Record Info:

[Record Details](#) [Status](#) [Related Records](#) [Attachments](#) [Inspections & Appointments](#)

Payments:

[Fees](#)

Work Location

1772 ALKI AVE SW

Record Details

Applicant: Individual
RAY GONTARZ

Project Description: 1772, 1774 ALKI
Streamlined Design Review to allow two, three-
of five units

<https://cosaccela.seattle.gov/Portal/Cap/CapDetail.aspx?Module=DPDPPermits&TabName=DPDPPermits&capID1=18DPD&ca...>



Project moves into Early Design Guidance with the city

Finding a project's community outreach package

Click on the DON
Community Outreach
Package link to find
what the developer
submitted

Record Number: 3032483-EG

Early Design Guidance

Record Status: Additional Info Requested

Record Info:

[Record Details](#) [Status](#) [Related Records](#) [Attachments](#) [Inspections & Appointments](#)

Payments:

[Fees](#)

Attachments

If you are submitting materials for permit application intake, in response to corrections, or in response to request from SDCI for additional information, please use the [My Records](#) page. Using the Make Changes button will ensure your materials are seen and put in the queue for review. Upload materials through the attachments page when SDCI staff specifically tell you to use this page.

To upload your document, you need to attach it to your application. Please use the Upload Documents button to select your attachments. Next, select the type of attachment and then click Save.

The maximum file size allowed is 500 MB.

Name	Type	Description	Size	Upload Date	Action
Billing Invoice.pdf	Billing Invoice		37.50 KB	11/01/2018	Actions ▼
Billing Invoice.pdf	Billing Invoice		37.49 KB	10/01/2018	Actions ▼
Department of Neighborhoods Community Outreach Package.pdf	Department of Neighborhoods Community Outreach Package		1.32 MB	09/13/2018	Actions ▼
Pre-Submittal-Approved Notes/Minutes.pdf	Pre-Submittal-Approved Notes/Minutes		141.56 KB	08/23/2018	Actions ▼



Project moves into Early
Design Guidance with the city

In the Alki Ave example, the package included:

- Summary of outreach performed
- Copy of flyer hand delivered to near by residents
- List of addresses delivered to
- Summary of comments they captured from the community outreach meeting
- List of attendees at the community outreach meeting
- Screen shots from the West Seattle Blog story about the project and the comments attached to that story (!)



Project moves into Early Design Guidance with the city

Project will also display on **Design Review Calendar** (different from the Early Community Outreach Calendar)

Design



events/

Design Review Meetings

Upcoming Reviews

[Search Reviews](#)



Upcoming Project Reviews

The Design Review Board reviews projects at public meetings at least twice for projects going through Full Design Review. They meet during the Early Design Guidance phase and then the Recommendation phase.

Each board is scheduled to meet twice a month and hold quarterly training sessions per our [annual calendar](#). These dates are subject to change as meetings may be canceled or additional dates added. Meeting details are below.

Note:

We don't schedule design review meetings for Administrative and Streamlined Design Review projects. However, the calendar below lists all of these projects on Fridays, so that you have full access to the packet materials and staff reports.

District:

All



West Design Review Board

825 Eastlake Ave E

November 28, 6:30 pm
Project Number: 3025239
Planner: Holly Godard

701 Valley St

November 28, 8:00 pm
Project Number: 3017871
Planner: Beth Hartwick

Friday, November 30, 2018

Central Area Design Review Board - tentative

Streamlined Design Review - No Meeting

2801 S Dearborn St

November 30
Project Number: 3032866
Planner: Mike Gushard

Streamlined Design Review - No Meeting

811 29th Ave S

November 30
Project Number: 3032867
Planner: Mike Gushard

Southeast Design Review Board

Administrative Design Review - No Meeting

2910 S Byron St

November 30
Project Number: 3027010
Planner: Brandon Cummings



Project moves into Early Design Guidance with the city

Project moves into Early Design Review Guidance

Project will also display on **Design Review Calendar** (different from the Early Community Outreach Calendar)

<http://www.seattle.gov/DPD/aboutus/news/events/DesignReview/upcomingreviews/>

The date listed here is not important, it is only the Friday of the week the notice was posted in the calendar.

The useful thing about this calendar is that the design package is linked to the project here.

Friday, November 30, 2018

Central Area Design Review Board - tentative

Streamlined Design Review - No Meeting

2801 S Dearborn St

November 30

Project Number: 3032866

Planner: Mike Gushard

Streamlined Design Review - No Meeting

811 29th Ave S

November 30

Project Number: 3032867

Planner: Mike Gushard

Southeast Design Review Board

Administrative Design Review - No Meeting

2910 S Byron St

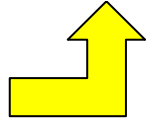
November 30

Project Number: 3027010

Planner: Brandon Cummings



Project moves into Early
Design Guidance with the city



Project moves into Early Design Review Guidance

Prior to the Early Design Guidance deadline listed in the LUIB, you can submit your comments to the SDCI planner for the project

- Modify, correct or dispute the information contained in the developer package
- Submit additional comments from you as a participant
- Provide additional information on behalf of your community group.

Early Community Outreach for Design Review

Details of steps



Developer starts a project

Outreach Planning	Outreach Conducted
<ul style="list-style-type: none">Develop your outreach planEmail DON project contact info and any questionsDON posts project info on blog	<ul style="list-style-type: none">Schedule your in-person event, post event on DON Early Community Outreach Calendar (if open to public)Conduct print and digital outreachHost in-person event

Early Community Outreach Process

Project coordinated with city for Early Community Outreach for Design Review process



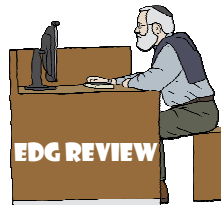
Developer creates outreach plan



Developer performs outreach plan, holds meeting



Developer tells city outcome of outreach



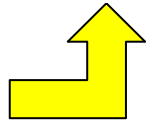
Project moves into Early Design Guidance with the city



Project Design approved and a Master Use Permit issued



Project Design approved and
a Master Use Permit issued



Project moves into Master Use Permit

This is your last chance to provide comments - Pro Tip!

The most robust way to monitor when a project is noticed and is moving forward is to sign up for the LUIB twice weekly bulletins and watch for addresses to appear.

<http://www.seattle.gov/sdci/about-us/who-we-are/public-resource-center>

The Public Notice

Can be searched for by address on a link from the Portal

Will give the deadline for comments to be submitted

Will give the planners name and contact info

We do not know yet if the Master Use Permit deadlines can have an extension requested for Design Review issues (for Administrative and Streamlined projects)